

Sharing class access

Many teachers share classes – team teaching, job share – and so we have a facility where you can share your access with another teacher.

We do this in a way that meets stringent IT security requirements.

The teacher who has created the class can share access to their account with another teacher.

Once set up, the teacher with whom the access is shared will log into their own account and then access the class via the 'sharing access' tab.

Our Sharing Access facility tracks all access made by another onto your account

How to Share Access

The teacher who has set up the class:

- Login to your teacher account.
- On the home page, select the tab 'School'. Then select the "Sharing Access" tab.
- Select the teacher with whom you wish to share access.
- Where the word 'locked' appears, click this and it will change to 'Sharing Access'.

The teacher who wants to access the class created by another teacher:

- Once the above has been completed, log into your own teacher account.
- Access the class by selecting the tab 'School' and then selecting 'Sharing Access'.
- Find the account that has been shared with you and click on this.
- You can now monitor the class/es, add or remove activities and review results.